

## TEMPLE GUITING PARISH COUNCIL

### **The inaugural meeting of the Temple Guiting Parish Council Quarry Stakeholder Working Party**

Will be held on **Wednesday 4 September 2019 at 6 pm**

At 1 Barnfield, Kineton.

### **AGENDA**

- 1. Apologies for absence**
  - 2. Declarations of interests relating to matters on the Agenda**
  - 3. Points from the floor**
  - 4. Appointment of Chairman** (led by Clerk)
  - 5. Background to TGPC quarrying project**
  - 6. Objectives.** To review the Terms of Reference and agree the objectives of the working party.
  - 7. Plan of action.** To agree the activities needed in preparation for the Quarry Stakeholder Meeting on 29<sup>th</sup> January 2020, including:
    - \* Pre-meeting with Gloucestershire Minerals Planning Authority:
    - \* Pre-meeting with Gloucestershire Highways
  - 8. AOB.** *Note: decisions cannot be made on any topics raised at this item. New topics may be included in the agenda for the next meeting.*
- Next meeting. To agree dates, times and locations of future meetings.**

# Temple Guiting Parish Council

## Terms of Reference of the Quarry Stakeholder Working Party

### **Purpose**

The purpose of the Quarry Stakeholder Working Party (QSWP) is to progress the aims and objectives of Temple Guiting Parish Council regarding quarrying in the locality, by preparing for the CCB Quarry Stakeholder Meeting planned for late 2019. The document 'A Fresh Approach to Quarrying' (as amended from time to time by TGPC) sets out the agreed objectives and position of TGPC. The QSWP is formed by TGPC under LGA 1972 s.101(1).

### **Membership**

The number of members of the QSWP shall be four, as determined by TGPC. The Chairman shall have a casting vote. Members may include non-councillors. Membership shall be reviewed as determined by TGPC (LGA 1972 s.102).

### **Meetings**

The quorum, proceedings and place of meeting will be decided by the QSWP.

The Clerk will prepare the agendas and minutes of all QSWP meetings. These will be circulated to all councillors and included as an item on the agenda of the next TGPC meeting. The QSWP will provide a report at each TGPC meeting. All documents will be made available on the TGPC website.

### **Spending powers**

TGPC will set the maximum expenses (such as travel to meetings) which the QSWP may incur without specific approval from the Council.

### **Duration**

After the first Quarry Stakeholder Meeting TGPC will review the Terms of Reference and role of the QSWP.

### **Approval**

Contributions to the Quarry Stakeholder meeting made on behalf of TGPC by the QSWP must be approved by TGPC, at a special meeting if required, before being submitted on behalf of TGPC.